



## Asotin County Public Health District

102 1<sup>st</sup> | Po Box 306, Asotin, WA 99402  
Phone: 509-243-3344 Fax 509-2432-3345  
[www.asotincountypublichealth.org](http://www.asotincountypublichealth.org)

DATE: May 17, 2023  
TO: Asotin County Public Health District Board Members  
FROM: Brady Woodbury on behalf of Skate Pierce, Chair  
Local Board of Health  
SUBJECT: Regular Board of Health Meeting  
May 22, 2023 1:00 PM  
In-Person and Zoom

Topic: Board of Health Regular Meeting

Time: May 22, 2023 01:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/84138436861?pwd=bmJtc3puQkNxUWhPY24vT1VNMFhOdz09>

Meeting ID: 841 3843 6861

Passcode: 254337

### ROLL CALL

APPROVAL OF MINUTES OF 03-27-2023 Regular In-Person and Zoom Board Meeting

### FINANCE REPORTS

1. Financial Statements, Discussion
  - a. February
  - b. March
2. Employee One Time Recognition Disbursement
3. Accounts Payable Approval
  - a. April
  - b. May
4. Request for Petty Cash increase of till to \$100.00
5. Purchase of ACHD Building
6. Revamped Employee Step System

### OLD BUSINESS

1. Toyota Highlander- Title in Transit

### NEW BUSINESS

1. On Call Policy
2. Public Records Requests
3. Community Health Assessment Update (Interview email sent out 5/16/2023)
4. TB Update
5. Program Statistics

ANNOUNCEMENTS/REPORTS: Montana Summer Institute Questions/Discussion

EXECUTIVE SESSION—Not anticipated

### NEXT MEETING

1:00 PM, July 31, 2023 (Asotin County Commissioners' Chambers

ADJOURNMENT