



# Asotin County Public Health District

102 1<sup>st</sup> Street - P.O. Box 306 - Asotin, Washington 99402

Office: (509) 243-3344 - Fax: (509) 243-3345

[www.AsotinCountyPublicHealth.org](http://www.AsotinCountyPublicHealth.org)

## Asotin County Local Board of Health Meeting September 27, 2021 at 1:00 PM

**Present:** Chuck Whitman (Chair), Monika Lawrence, Chris Seubert, Skate Pierce, Brian Shinn, Lori Loseth (Vice-Chair)

**Absent:**

**ACHD Staff:** Administrator Brady Woodbury,  
Health Officer Dr. Robert Lutz, Fiscal/HR Peggy Beyerlein

**Public:**

The regular Board Meeting was called to order by Chuck Whitman at 1:01 PM

**Public Comment:**

Topic	Discussion	Action / Follow-up
<b>Public Comment</b>		
<b>Minutes Approval</b>		
Approval of the 8-30-21 Regular BOH Meeting Minutes	<p><b>Brian Shinn</b> Moved to approve August 30, 2021 Regularly scheduled BOH Meeting Minutes as submitted. Meeting was held in person with Zoom connectivity.</p> <p><b>Skate Pierce</b> Seconded</p> <p>Motion passed Unanimously with no further discussion.</p>	<b>Motion Passed</b>
<b>Financial Report</b>		
September 2021 Accounts Payable	<p><b>Skate Pierce</b> Moved to approve September 2021 Accounts Payable</p> <p><b>Monika Lawrence</b> Seconded</p> <p>Motion passed unanimously with no further discussion.</p> <p>***Financial Reports Unavailable at this time***</p>	<b>Motion Passed</b>
<b>Program Statistics</b>		
<b>Unfinished Business</b>		
<b>New Business</b>		
COVID Update	<p>1. COVID Update—numbers, impacts, and discussion with Dr. Lutz via Zoom thru a PowerPoint, Also discussed parent –Jenn Simpson at Parkway who has had challenging interactions with public health staff regarding COVID rules and practices in the schools. Brady and</p>	



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<p>ACCT Firm Little Free Pantry Discussion</p> <p>Potential Personnel Issue in Executive Session</p>	<p>Bob to address the issue with a letter to present to BOH to approve and send to parent.</p> <ol style="list-style-type: none"> <li>2. Testing/Vaccine Mandates and Issues and Responsibilities discussion</li> <li>3. CliftonLarsonAllen LLC (Accounting Firm) agreement finalization announced</li> <li>4. Little Free Pantry County Invoice discussion—Health District and Enduris do not believe it is the Health District’s responsibility to pay County’s deductible amount for Pantry lawsuit. May need further discussion. Unresolved as both may need to look into the issue further.</li> <li>5. On-Site Sewage Minimum Lot Size Standards discussion—there continues to be difficulty as Health District works with County residents on undersized lots that require OSS for homes. Minimum lot size requirements add challenges to the permitting process.</li> <li>6. Receptionist/WIC Clerk/Contact Tracer/Custodial Position; other HR steps in process</li> </ol>	
<p><b>Announcements and Reports</b></p>		
	<p>Announced award of Kia Niro Electric Vehicle and charging station</p> <p>Public Comments by Dan Button, citizen: Dan thanked Public Health for their tremendous efforts in the COVID pandemic. He mentioned that he believes there is a silent majority in Asotin County strongly supporting Public Health efforts to battle COVID outbreak.</p>	
<p>Executive Session</p>		
<p><b>Scheduled Meetings</b></p>		
<p>Next Meeting</p>	<p>1:00 PM October 25, 2021 Asotin County Commissioners’ Chambers</p>	
<p>Meeting Adjournment</p>	<p><b>Chuck Whitman</b> adjourned meeting at <b>2:44</b> PM, after all agenda items discussed.</p>	

Meeting minutes taken by: *Brady Woodbury*