



# ASOTIN COUNTY HEALTH DISTRICT

102 1ST STREET - P.O. BOX 306 - ASOTIN, WASHINGTON 99402  
 (509) 243-3344 - FAX: (509) 243-3345 - www.ac-hd.org

**Asotin County Local Board of Health Meeting  
 September 24, 2018 at 1:00 PM  
 Asotin County Courthouse Annex Commissioners' Chambers**

Present: Jim Jeffords (Chair), Monika Lawrence (Vice Chair), Chris Seubert, Brian Shinn, Vikki Bonfield, Skate Pierce

Absent:

ACHD Staff: Brady Woodbury, Sundie Hoffman

Public: None

The regular Board Meeting was called to order by Jim Jeffords @ 1:01 PM

Issue / Concern	Discussion	Follow-up / Action
<b>Minutes Approval</b>		
Approval of the 08-27-2018 BOH minutes	Brian Shinn Moved to approve the BOH minutes of August 27, 2018. Chris Seubert Seconded Motion Passed Unanimously No Further discussion	Motion Passed
<b>Financial Report</b>		
2018 Financials	Chris Seubert Moved to approve August 2018 Financials as presented. Vikki Bonfield Seconded Motion passed Unanimously No Further discussion	Motion Passed
<b>Program Statistics</b>		
Agency Stats	Administrator routed year to date stats.  <b><u>WIC</u></b> Increase steady. Board commended Lora Gittins and Maurine Nicholson on WIC numbers and effort and results in WIC program. Very nice to see WIC numbers increasing and program improving.  <b><u>Communicable Disease:</u></b> ACHD staff are providing information for DOH staff to input into the State's new system, WDRS. ACHD staff is scheduled for training on WDRS on September 27.	



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	<p><b>Vital Records:</b> Board members discussed birth and death stats in Asotin County. Wondered about numbers of births vs. deaths from the stats report sheet. Administrator clarified that number deaths is recorded as the number of deaths that occur in Asotin County, but the number of birth certificates indicated on the stats sheet only reflects the number of birth certificate copies requested at Asotin County Public Health—not number of births in Asotin County as most, if not all new Asotin County births occur in other locations than Asotin County because there is no birth hospital in Asotin. Also discussed Aging and Long Term care Issues related to health.</p> <p><b>Solid Waste:</b></p>	
<b>Unfinished Business</b>		
Foundational Public Health Services Funding Update	Working on partnering with DOH to have a strong ask for next biennium. That number focuses on what has been deemed the most critical, according to the recent 2018 Assessment—those areas are communicable disease and environmental health and the capabilities that support those programs, as well as assessment. This number is \$295 Million per biennium.	
Needle Exchange Program Application	Needle Exchange project grant application was submitted—no word yet. Working with Blue Mountain Heart to Heart on a once a week needle exchange project starting September 27 <sup>th</sup> , with BOH approval.	
Solid Waste Updates	Jeff visited the site at 16 <sup>th</sup> and Chestnut and sent a letter. Began cleanup in earnest in Jeff's last report. Intend to move forward as planned. BOH members commented that the site may have seen a little bit of initial cleanup but the site is still in violation of WAC and Asotin County Ordinance. Jeff needs to return to the site to ensure compliance with reminder letters and continue to follow up, as necessary to remove violations; and/or fine and charge with applicable violations.	
<b>New Business</b>		
<b>Executive Session</b>	Personnel matter—Performance review scheduled for Oct. 2018 BOH meeting	
<b>Announcements and Reports</b>		
Dr. Lutz to present at October Board meeting	Plan change from Dr. Lutz attending September BOH meeting	
2018 Flu Vaccine Recommendations	Dr. Lutz forwarded 2018 Flu Vaccine Recommendations: basically the same as usual—everyone 6 months and older without contraindications. There have been changes to the viruses covered in the vaccines. LAIV4—Live-Attenuated, FluMist is again recommended, except with contraindications and also mentioned that those who would not normally take the vaccine should receive this one. Some other changes listed.	
Health Education Outreach and Activities	Discussed Suicide Prevention Walk scheduled for Nov. 9, in the evening at Clarkston HS. Discussed the November 13 <sup>th</sup> Vaping event at the Quality Inn at 5-7 PM. Discussed getting ACES/Resiliency into the Asotin School District. Discussed Health Educator teaching a Health Class at Asotin High School about Vaping.	



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	Additional discussion about welfare in adults and children and relationship to ACES/Resiliency.	
WOSSA Training	Administrator attended a "Basics of OSS Installation" course at WOSSA training center; registered for training in October, and one in March and at that point will consider sitting for OSS licensing exam.	
Administrator Performance Evaluation due	Plan to call an Executive Session to take care of this Personnel Matter	
<b>Scheduled Meetings</b>		
October 22, 2018 Board of Health Meeting	Scheduled for October 22, 2018 at 1:00 PM, Commissioners' Chambers at Asotin County Annex.	
Meeting Adjournment	Brian Shinn motioned to Adjourn Meeting was adjourned at 2:28 PM. After all agenda items discussed.	

F E M I N A L