



# ASOTIN COUNTY HEALTH DISTRICT

102 1ST STREET - P.O. BOX 306 - ASOTIN, WASHINGTON 99402  
 (509) 243-3344 - FAX: (509) 243-3345 - www.ac-hd.org

**Asotin County Local Board of Health Meeting  
 August 27, 2018 at 1:00 PM  
 Asotin County Courthouse Annex Commissioners' Chambers**

Present: Jim Jeffords (Chair), Monika Lawrence (Vice Chair), Chris Seubert, Brian Shinn, Skate Pierce

Absent: Vikki Bonfield

ACHD Staff: Brady Woodbury, Shannon Jones, Jeff Hagen

Public: None

The regular Board Meeting was called to order by Jim Jeffords @ 1:01 PM

Issue / Concern	Discussion	Follow-up / Action
<b>Minutes Approval</b>		
Approval of the 07-27-2018 BOH minutes	Chris Seubert Moved to approve the BOH minutes of July 23, 2018. Brian Shinn Seconded Motion Passed Unanimously No Further discussion	Motion Passed
<b>Financial Report</b>		
2018 Financials	Actual July net revenue \$71,544, budgeted \$116,937, variance <\$45,393> due to delay in receiving \$42,000 FPHS funding. Actual YTD net revenue \$74,083, budgeted \$103,933, variance <\$29,850> (see above) Expenditure variances due to: <ul style="list-style-type: none"> <li>• Unexpected employee resignation cash out, and</li> <li>• Retired employee cash out increased expenses</li> </ul> Brian Shinn Moved to approve July 2018 Financials as presented. Monica Lawrence Seconded Motion passed Unanimously No Further discussion	Motion Passed
<b>Program Statistics</b>		
Agency Stats	Administrator routed year to date stats.  <u><b>WIC</b></u> Increasing steadily due to consistent texting to clients RE their appointments, double-booking calendar to account for no-shows, and good synergy among staff. Dietician also working on effective scheduling. Our current funding is based on 410, so goal is to exceed current average of 410.  <u><b>Communicable Disease:</b></u> Numbers still are not available (see below). ACHD staff are providing information for DOH staff to input into the State's new system, WDRS. ACHD staff is waiting to be scheduled for training on WDRS.  Environmental Health Specialist interviewed and reported	



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	<p>campylobacter enteritis case, which are relatively common.</p> <p><b>Solid Waste:</b>          J Jeffords asked what the coordination efforts between ACHD and County is regarding solid waste cases. He referenced a specific property on the corner of Chestnut and 16<sup>th</sup>, property full of junk including numerous inoperable vehicles. Sheriff's Department has cited owners in the past. See more information below</p> <p>Pool Inspections/Permits          There was a delay in issuing paper permits this year due to staff turnover and database development. Inspections were completed timely.</p>	
<b>Unfinished Business</b>		
<p>Foundational Public Health Services Funding Update</p>	<p>LHJs and WALSPHO are working on partnering with DOH to have a solid and supported legislative request for funding for next biennium.</p> <p>Results of the Berk Consulting assessment, completed by LHJs, totaled \$295 million per year underfunded for foundational services. Local Health Jurisdictions (LHJs), Washington State Association of Counties (WSAC), WALSPHO, and Dept of Health (DOH) are working on partnering with DOH to have a solid and supported legislative request for funding for next biennium and decide on a funding strategy going forward. More details are expected to be available by October 2018 for the Governor's November budget.</p> <p>The original amount was requested was \$100 million and LHJs and DOH received \$12 million. ACHD currently receives \$42,000/year. There is talk that at a minimum, each LHJ receive funding for at least one FTE to maintain assessment efforts.</p> <p>Secretary of Health, John Weisman's goal to be sure legislature and Governor's office realize this is not a one-time issue or funding request, but an ongoing funding need. Some Legislators say that they will only approve a one-time payment until someone identifies where the money will come from. ACHD Administrator recommend funds from tobacco tax be dedicated to foundational public health services. J Jeffords recommends Dept of Ecology be decreased and those funds be earmarked for Public Health.</p>	
<p>Needle Exchange Program Application</p>	<p>Needle Exchange project was approved by the LC Valley Health Care Foundation to move forward to grant proposal stage. Administrator is collecting a bit more information and refining some numbers, will ask Fiscal Administrator to review, and plans to submit the grant proposal tomorrow.</p>	
<b>New Business</b>		
<p>Solid Waste Update &amp; Practices</p>	<p>Complaint Process:          According to the Environmental Health Specialist (EHS) complaints are received by EHS who views the site and sends a letter to owner of property, if warranted. Letter is clear on what ramifications are if they don't clean up the property. Often times, it is a negative back and forth exchange between neighbors.</p>	



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	<p>The challenging part for ACHD staff is enforcing of letter. The property owner is ultimately the responsible party for complying with the letter, according to section 9 of the ACHD Policy. Current policy allows the District to file charges with County Prosecutor's Office and charge fines. According to Monica Lawrence and Skate Pierce, the City of Clarkston has taken jail time out of ordinance, but they do actually enforce fines if issue is not resolved immediately</p> <p>There are at least two cases where this may be necessary. Since ACHD is a separate District and not a County Department, the question was asked if there a fiscal impact in turning the case over to Prosecutor's office to enforce requirement, or a fee for the Sheriff's office to serve the notice.</p> <p>Consensus of Board is that the policy is not discretionary and should be handled consistently with all violators, which will send a clear message to the community that such public health messes will need to be cleaned up. Their direction to ACHD staff was to find the most egregious case and present it to the Prosecutor's and Sheriff's office, seek their opinions and follow the policy all the through until entire situation is remedied.</p> <p>Manure cases are also an issue as it attracts flies, causes issues with runoff, etc. Rancher's Association adds to the complicated issue as they argue that livestock was on land before people chose to build. Current requirement provides clarity but there are so many variables enforcement can be challenging.</p> <p>Administrator asked Board if they believe the policy should be updated. Consensus from Board was to find out what ACHD's counterparts are doing and how they are enforcing their policy. Then come back with consistent city / county recommendations. Brian Shinn said that if we come up with a policy, enforce the policy and people's behavior will change and often times the problems resolve themselves. Chris Seubert proposed the certificate of occupancy should be revoked if issue is with rentals. Skate Pierce indicated that up to 95% of solid waste issues are renter related vs. home-owner.</p> <p>Note: Pacific Steel will pick-up and haul away recyclable metal.</p>	
<p><b>Executive Session</b></p>	<p>N/A</p>	
<p><b>Announcements and Reports</b></p>		
<p>Air Quality Updates</p>	<p>Administrator forwarded Air Quality tool, developed by Dr. Lutz, to school Superintendents, who expressed their appreciation.</p> <p>Jim Jeffords stated that the website, <a href="http://www.airnow.gov">www.airnow.gov</a> is a very useful federal site and <a href="http://www.wasmoke.blogspot.com">www.wasmoke.blogspot.com</a> is a useful Washington site to answer questions regarding air quality for our region.</p> <p>Brian Shinn asked what ACHD does when air quality is so bad. Per Administrator, ACHD puts alerts on website and sometimes emails information to schools. Most organizations get information from state</p>	



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	agencies and make decisions accordingly.	
Dr. Lutz to present at September Board meeting	No topic has been decided upon by Dr. Lutz, for the September Board of Health agenda, so if there is a specific issue any BOH member would like addressed by Dr. Lutz, please forward it to Administrator, and he'll communicate with Dr.Lutz.	
Foundational Public Health Cross Jurisdictional Sharing Project Update	ADHD is working with Spokane Regional Health District for Communicable Disease reporting and Assessment. Including an increased amount of funding for training and assessment work up to \$8,000 that ACHD can back-bill to January.	
OSS Test – Administrator	Administrator, Brady Woodbury, is scheduled to take 2 classes in September and will then decide whether or not he is ready to take the State required certification exam.	
Meeting with Tri-State Memorial Hospital Infectious Disease Program	Administrator met with Dr. Kanwar, Tri-State's new Infectious Disease Physician who will focus on Communicable Disease program. Tri-State wants to assist ACHD's efforts in the area.  Brian Shinn asked if ACHD anticipated any effect on the District as a result of Tri-State's growth. Administrator indicated he believes any changes will likely be positive, but effects are unknown at this time.  Administrator shared that TSMH's personnel are extremely busy as due to the buyout and opening of new clinics. In addition, Yakima Valley Farm Workers, who is funded based on patient list, not services rendered, has moved into our area.	
ACHD Phone Message	Monica Lawrence asked that Administrator check phone messages as it still has former employee's recording.	
<b>Scheduled Meetings</b>		
September 24, 2018 Board of Health Meeting	Scheduled for September 24, 2018 at 1:00 PM, Commissioners' Chambers at Asotin County Annex.	
Meeting Adjournment	Skate Pierce motioned to Adjourn Brian Shinn seconded Meeting was adjourned at 2:19 PM. After all agenda items discussed.	