



ASOTIN COUNTY HEALTH DISTRICT

102 1ST STREET - P.O. BOX 306 - ASOTIN, WASHINGTON 99402
 (509) 243-3344 - FAX: (509) 243-3345 - www.ac-hd.org

**Asotin County Local Board of Health Meeting
 July 23, 2018 at 1:00 PM
 Asotin County Courthouse Annex Commissioners' Chambers**

Present: Jim Jeffords (Chair), Monika Lawrence (Vice Chair), Chris Seubert, Brian Shinn, Vikki Bonfield

Absent: Skate Pierce

ACHD Staff: Brady Woodbury, Shannon Jones, Sundie Hoffman

Public: None

The regular Board Meeting was called to order by Jim Jeffords @ 1:01 PM

Issue / Concern	Discussion	Follow-up / Action
Minutes Approval		
Approval of the 16-25-2018 BOH minutes	Brian Shinn Moved to approve the BOH minutes of June 25, 2018 with following edit: Chris Seubert was the primary motioned for meeting minutes to be approved, not Jim Jeffords. Monika Lawrence Seconded Motion Passed Unanimously No Further discussion	Motion Passed
Financial Report		
2018 Financials	Actual June net revenue <\$11,080>, budgeted <\$20,456>, variance \$9,376. Actual YTD net revenue \$2,539, budgeted <\$13,005>, variance \$15,543 Expenditure variances due to: <ul style="list-style-type: none"> • Unexpected employee resignation cash out, and • Retired employee cash out increased expenses Brian Shinn asked what role Maurine Nicholson filled. She is Receptionist/WIC Clerk who replaced Lora Gittins, who moved into Kate Wilson's position as WIC Certifier when she left the organization approximately 5 months ago. Vikki Bonfield Moved to approve June 2018 Financials as presented. Monika Lawrence Seconded06 Motion passed Unanimously No Further discussion	Motion Passed
Program Statistics		
Agency Stats	Administrator routed year to date stats. <u>WIC</u> Increase mainly due to Maurine Nicholson's consistent and diligent efforts and Lora Gittin's willingness to fill all appointment gaps. They often double book to account for no-shows. This positive result achieved despite Lora Gittins 3-week vacation for in June.	



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	<p><u>Communicable Disease:</u> ACHD staff are providing information for DOH staff to input into the State's new system, WDRS. ACHD staff is waiting to be scheduled for training on WDRS.</p> <p><u>Vital Records:</u> Faxing issues have been remedied and funeral homes are now requesting death certificates through ACHD office again.</p> <p><u>Solid Waste:</u> Brian Shinn has received complaints regarding junk in yards and wanted to be sure those issues are being addressed by Environmental Health. He also wanted to better understand ACHD's responsibilities vs. the County's responsibilities with regards to process and clean-up. Per ACHD's Administrator, ACHD addresses solid waste issues that are or have the possibility of negatively affecting public health. The Environmental Health Specialist will send certified letters regarding violated ordinance. If no response, a follow-up letter is sent that identifies violation as a misdemeanor and amount of potential fine. The issue is ACHD has little enforcement authority. If the issue is in the City, City personnel handle the complaint, however, the agencies work closely together to address the issue/complaint. For example, EHS went with Sherriff to Anatone regarding possible sewage being pumped into a ditch.</p> <p>Members of the Board shared several sites with a lot of debris and/or solid waste issues for EHS to look into. Administrator took information to give to EHS and will invite EHS to next BOH meeting to answer any process or specific site questions.</p> <p>Monika Lawrence believes assessing a business license on landlords may improve the solid waste issues.</p> <p>Vikki Bonfield stated they have a few properties that have trailers where it makes it difficult for EMS personnel to access. The City sends a letter to the owner, stating that the City cannot guarantee fire protection due to the arrangement of campers and debris on land.</p> <p>BOH believe there are enough issues throughout our cities and county that should utilize a good portion of solid waste funding.</p> <p>Administrator has not received his OSS certification yet. He is waiting to take 2 more courses in September. After these 2 courses he will take exam.</p>	
Unfinished Business		
ACH (Accountable Community of Health) LHIN (Local Health Improvement Network) Update	Continue to meet, working on getting deadlines from GCACH about when projects are due. Unlikely to pursue CHW Hub Project, but will try to focus on needle exchange, oral health issues, and obesity prevention.	



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<p>New Logo, Website, Asotin County Public Health update</p>	<p>Showed, discussed new logo and ACHD website: www.asotincountypublichealth.org Member of Board like the new website, which includes the BOH agendas, minutes, and financials. "It feels clean and easy to navigate." Public Health Educator stated Weebly is much easier to use than WordPress, which requires so much programming and resulted in platform / viewing issues. According to Monika Lawrence it is important to have a responsive program so site adjusts to devise.</p> <p>Our email addresses will be changed soon. More info forthcoming.</p> <p><u>Marijuana Prevention Grant:</u> Radio spot for Marijuana Prevention Program was played for BOH. You can hear these spots on stations: 106.9 and 101.5</p>	
<p>Needle Exchange Program Application, FitBit</p>	<p>Two applications submitted to LC Valley HealthCare Foundation who confirmed receiving both:</p> <ol style="list-style-type: none"> 1) Needle Exchange Program 2) FitBit – Fight Against Obesity Program <p>Should know results on 7/28/18. If this doesn't get approved, DOH may have some funding.</p> <p>An MPH who is in medical school at UW-Spokane and is working with an MD in Clarkston has volunteered to work on the Fitbit project.</p> <p>County submitted an application for funding for feasibility and strategic plan for new jail.</p> <p>ACES and Resiliency also submitted application.</p>	
<p>New Business</p>		
<p>Air Quality and School Activities/Outdoor Sporting Events Guidelines Document</p>	<p>Dr. Lutz and SRHD staff prepared an air quality chart to share with organization so that the same message is provided to the Public when addressing air quality conditions. Title of the chart: Air Pollution and School Activities / Outdoor Sport Events.</p> <p>Vikki Bonfield indicated that the chart will be very helpful.</p> <p>Jim Jeffords stated that the website www.airnow.com is a very useful federal site and www.wasmoke.blogspot.com is a useful Washington site to answer questions regarding air quality.</p>	
<p>Executive Session</p>	<p>N/A</p>	
<p>Announcements and Reports</p>		
<p>Latest FPHS "Ask" Figures</p>	<p>The new amount being asked to support FPHS, based on statewide LHJ Assessment completed by LHJs and Berk Consulting is now \$147 million with the main focus areas as:</p> <ul style="list-style-type: none"> • Environmental Health • Communicable Disease <p>Amount likely to increase as other focus areas are added.</p> <p>County and District would prefer funds come straight to their</p>	



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	<p>organizations vs. funds flowing through the state departments who take their portion before distributing.</p> <p>Corp of Engineers received funds from City to work on assigned projects, but staff indicated it wasn't enough to even process the check in the amount of \$2,800, which they indicated cost \$500.</p>	
WIC Satellite Office Location Change	WIC satellite office is now in the Early Head Start building on 6 th St, in the Masonic Lodge building, near the Post Office. Appointments are being scheduled in August.	
Big Latch On August 3	<p>Takes place at the park in Asotin. Every year attendance has increased.</p> <p>Brian Shinn stated there had been some women against women issues / complaints. ACHD has not heard of any concerns</p>	
Scheduled Meetings		
August 27, 2018 Board of Health Meeting	Scheduled for August 27, 2018 at 1:00 PM, Commissioners' Chambers at Asotin County Annex.	
Meeting Adjournment	<p>Monika Lawrence motioned to Adjourn</p> <p>Vikki Bonfield seconded</p> <p>Meeting was adjourned at 2:04 PM. After all agenda items discussed.</p>	