



ASOTIN COUNTY HEALTH DISTRICT

102 1ST STREET - P.O. BOX 306 - ASOTIN, WASHINGTON 99402
 (509) 243-3344 - FAX: (509) 243-3345 - www.ac-hd.org

**Asotin County Local Board of Health Meeting
 May 21, 2018 at 1:00 PM
 Asotin County Courthouse Annex Commissioners' Chambers**

Present: Jim Jeffords (Chair), Chris Seubert, Brian Shinn, Skate Pierce, Vikki Bonfield
 Absent: Monika Lawrence (Vice Chair),
 ACHD Staff: Brady Woodbury, Shannon Jones, Sundie Hoffman
 Public: None

The regular Board Meeting was called to order by Jim Jeffords @ 1:00 PM

Issue / Concern	Discussion	Follow-up / Action
Minutes Approval		
Approval of the 04-23-2018 BOH minutes	Chris Seubert Moved to approve the BOH minutes of April 23, 2018 as amended with Chris Seubert showing as absent: Brian Shinn Seconded Motion Passed Unanimously No Further discussion	Motion Passed
Financial Report		
2018 Financials	<p>2017 Year-End Financials: 2018\$124 correction to year-end financials due to travel reimbursement expense being recorded using the travel expense account vs. general fund. Found during CAFR peer review completed by Benton Franklin Health District's Senior Financial Manager. Original net <\$,12,105> & revised net <\$11,981>.</p> <p>April Financials presented: Actual April net revenue <\$22,827> budgeted <\$23,288>, variance \$461. Actual YTD net revenue <\$13,155>, budgeted \$39,421, variance <\$52,576> Variances due to:</p> <ul style="list-style-type: none"> • Being 1 month in arrears of receiving Consolidated Contract reimbursement. Feb and Mar 2018 payments received in May. • Lower than expected fee revenue, • Unexpected employee resignation cash out, and • Retired employee cash out increased expenses <p>Vikki Bonfield Moved to approve revised 2017 year-end financials as presented as well as April 2018 Financials as presented. Brian Shinn Seconded Motion passed Unanimously No Further discussion</p>	Motion Passed
Program Statistics		
Agency Stats	Administrator routed year to date stats. Discussion: <ul style="list-style-type: none"> • WIC count 406 – 1 reason for increase is due to diligent texting and 	



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	<p>communicating with clients.</p> <ul style="list-style-type: none"> • Large increase in temp food permit due to Asotin fair. • Steady OSS requests for this season. • Solid waste complaints regarding manure are being handled now that we have funding. Solid waste must be stored in water tight container and berried per regulation. District's goal is to get community to work with us to get issue(s) remedied vs. being punitive. <p>Communicable Disease Reporting: Typically by the time the Health District receives the information regarding a patient communicable disease from providers, patient's been treated and disease has run its course, so ACHD simply reports the stats. ACHD does work with the State on unique cases.</p> <p>PHIMS – PHRED former State recording systems used to track diseases, are no longer in use. Current tracking is done by paper at this time, so stats are not readily available. WDRS is the new reporting system but is not active at this time. The medical community reports these cases to the state. Typically, the lab contacts ACHD when necessary.</p>	
Unfinished Business		
<p>FPHS (Communicable Disease) Cross-Jurisdictional Shared Services with Spokane Regional Health District</p>	<p>Spokane Regional Health District has been approved to include ACHD in their FPHS projects.</p> <p>Spokane Regional Health District (SRHD) will:</p> <ul style="list-style-type: none"> ➤ Provide subject matter experts ➤ Coordinate advisory meetings ➤ Coordinate and schedule training opportunities ➤ Provide Meals ➤ Disseminate Notices ➤ Reimburse Travel <p>LHJ will:</p> <ul style="list-style-type: none"> ➤ Participate in on-going needs assessment ➤ Attend workshops, trainings, meetings ➤ Complete evaluations ➤ Provide feedback re: goals, successes, challenges, shortcomings ➤ Share out with state DOH <p>We can receive funding for participation in group—travel, training, staff time.</p> <p>ACH requires Asotin County to conduct an Asotin County Community Health Assessment. Walla Walla has offered to provide and assessment for \$6,000, but SRHD has offered to provide a comprehensive Asotin County Community Health Assessment free of charge, with exception of minimal charge for website updates. It will be very user friendly including for youths' projects/presentations. Administrator will pursue the SRHD option.</p>	
<p>ACH (Accountable Community of</p>	<p>Upon final approval from BOH, ACHD has offered and is being considered to serve as Community Hub for Community Health Workers</p>	



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<p>Health) LHIN (Local Health Improvement Network) Update</p>	<p>(CHW), who would be employed by ACHD but be deployed to various organizations (i.e. QBH, Schools, CHAZ, etc.). Organizations are currently looking at legalities of model.</p> <p>Brian Shinn asked District Administration to contact Jenny George (758-3567, regarding potential funding and submission of RFPs for the St Joes Regional Medical Center Grant funding. LOI or Health Foundation until June. ACHD Administrator expressed interest in applying for funding to support needle exchange program since such a program is illegal in the State of Idaho.</p> <p>Vickie Bonfield expressed concerns that often times DSHS clients are required to meet certain expectations (often all at one time) but resources are often not available to support succeed, so she likes the idea of the CHW.</p> <p>Jim Jeffords asked about the possible of using such individuals as the jail to possible disseminate medications to inmates. Fiscal Administrator stated the credentialing and licensure of the CHW would determine whether or not this need could be met.</p> <p>The question arose as to whether or not Medicaid legislation pass for released inmates to continue Medicaid coverage without having to re-apply?</p> <p>Skate Pierce wondered if CHWs could be more helpful with calls that do not need EMS services and draw on EMS resources.</p> <p>Finally the CHWs would tie in nicely with current ACES/Resiliency/Core groups.</p> <p>Fiscal Administrator stated that due to all of the work being doing by staff on all of these projects and projected funding opportunities, more hours than allocated in the 2018 budget are being worked, which will impact the financials and overextend the budget. However, for the most part additional revenues are being received to help off-set costs.</p> <p>It was the Board's consensus to move forward with CHW plans but with caution and with a well thought-out plan presented for final approval.</p>	
<p>New Business</p>		
<p>Executive Session</p>	<p>N/A</p>	
<p>Announcements and Reports</p>		
<p>WA State Board of Health Meeting</p>	<p>Scheduled at 9:00 AM, June 14, 2018, at the Quality Inn in Clarkston. Jim Jeffords believes meeting may last until 5:00 PM.</p> <p>Administrator will be presenting at the state BOH meeting at 11:25 a.m. June 14, 2018, to address current programs and local challenges. One good story to tell is how ACHD facilitated the clean up of solid waste with county, city and PUD personnel. Part of presentation will explain that the District is much smaller now</p>	



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	<p>then ever before and have done their best to adapt to ever decreasing funding. However, the District is currently at bare bones have literally reach the point of diminishing returns.</p> <p>Draft agenda for June 14, 2018 meeting was disseminated.</p> <p>WASAC has agreed to fund litigation team to sue legislation regarding constitutionally mandated funding issues.</p>	
WDRS Washington Disease Reporting System	Stats obtained from here not available at this time. Still deciding roll-out of which staff will cover this program. See above.	
Website Update	Sundie Hoffman has been working on website and presented the new look and various pages. It is a much more user -friendly platform with more comprehensive information, forms, schedules, and public information. Hope to publish within the next couple of weeks.	
Public Health Marijuana Summit – Portland	<p>Sundie Hoffman and Shannon Jones attend summit for 2.5 days.</p> <ul style="list-style-type: none"> • WA State is the highest sales tax on marijuana and very little comes to public health. • 50% increase in youth use of marijuana. • Big tobacco companies are beginning to buy up marijuana shops. <p>Sundie also attended vaping training.</p> <ul style="list-style-type: none"> • No regulation • Unknown carcinogens • Goal is to keep out of the hands of youth and research • Most vaping juices come from unregulated China and are mixed in the back of vape shops • Poison control presented that even vape juice that reads 0% mg of nicotine contains between 7%-27% • Vaping juices contain chemicals that have been outlawed in other materials such as microwaveable popcorn. 	
Scheduled Meetings		
June 25, 2018 Board of Health Meeting	Scheduled for June 25, 2018 at 1:00 PM, Commissioners' Chambers at Asotin County Annex.	
Meeting Adjournment	Chris Seubert <i>motioned</i> to Adjourn Vikki Bonfield seconded Meeting was adjourned at 2:29 PM. After all agenda items discussed.	



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