



ASOTIN COUNTY HEALTH DISTRICT

102 1ST STREET - P.O. BOX 306 - ASOTIN, WASHINGTON 99402
 (509) 243-3344 - FAX: (509) 243-3345 - www.ac-hd.org

**Asotin County Local Board of Health Meeting
 March 26, 2018 at 1:00 PM
 Asotin County Courthouse Annex Commissioners' Chambers**

Present: Jim Jeffords (Chair), Monika Lawrence (Vice Chair), Chris Seubert, Brian Shinn, Skate Pierce, Vikki Bonfield

Absent:

ACHD Staff: Brady Woodbury, Shannon Jones,

Public: None

The regular Board Meeting was called to order by Jim Jeffords @ 12:58 PM

Issue / Concern	Discussion	Follow-up / Action
Minutes Approval		
Approval of the 02-26-2018 BOH minutes, 03-16-2018 Special Board Meeting Minutes	Brian Shinn Moved to approve the BOH minutes of February 26, 2018: Vikki Bonfield Seconded Brian Shinn Moved to approve the Special BOH Minutes from March 16, 2018, Vikki Bonfield seconded Motion Passed Unanimously No Further discussion	Motion Passed
Financial Report		
2018 Financials	February Financials presented: Actual February net revenue \$11,946, budgeted <\$9,071>, variance \$21,017 Actual YTD net revenue \$64,816, budgeted \$58,724, variance \$6,093 Part of the reason salaries / wages over budget is due to K Wilson's vacation payout. Vikki Bonfield Moved to approve February 2018 Financials Chris Seubert Seconded Motion passed Unanimously No Further discussion	Motion Passed
Program Statistics		
Agency Stats	Administrator routed year to date stats. Discussion: <ul style="list-style-type: none"> WIC count down to 384 from 410 in January, some due to February being short month. Staff is trying to be more efficient in running the program and holding clients accountable which may be affecting the #s as well. Satellite office is working well, but WIC staff has moved around a lot due to TriState's needs. Likely will be moving to Early Learning building within the next 45 days. Skate asked about the description "Food Handler Cards (new Aug 2013), which is a description we can revise and eliminate () 	



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	<ul style="list-style-type: none"> • Brian inquired about EHEC or STEC – Enterohemorrhagic E-Coli. Administrator explained the effects of this disease. • Administrator believes the Giardia cases were travel related and cases have been resolved. This can be acquired from contaminated water and can take quite some time to fully treat. 	
Unfinished Business		
Carl Crea – OSS	<p>Has not paid for 2017 and 2018 for OSS License Fiscal Administrator will look to see if any activity in database to confirm need for license in 2017, and adjust the invoice accordingly.</p>	
PHEPR Assessment	<p>On behalf of the LHJs, WSALPHO filed a formal complaint due to the PHEPR report. Information provided to Secretary Weisman who has been out of town. There is a meeting this week to further discuss the formal complaint. One of the DOH staff members involved has resigned his PHEPR position.</p>	
New Business		
FPHS Assessment Report	<p>January 2018 ACHD completed a rigorous assessment about Foundational Public Health Services and where we sit currently within the realm of FPHS. The initial Assessment showed that ACHD is currently spending 18% of what it would currently need to fully implement FPHS. It is difficult to ascertain at this time, how accurate these data are. Some areas we know we have gaps in what we currently provide compared to what was measured are:</p> <ul style="list-style-type: none"> ➤ Assessment ➤ Communications ➤ Communicable Disease ➤ Vital Stats ➤ Environmental Health ➤ Chronic Disease <p>It will be interesting to see how the results will affect each LHJ or if it will result in some regionalization and/or cross-jurisdictional sharing. WSALPHO is so concerned with the results they will fund Administrators to attend meeting in person to work through issues and recommendations by DOH.</p> <p>In June, work will begin on developing proposal foundational funding support from the state for the next biennium.</p>	
Dr. Lutz (Health Officer) has proposed to present at April BOH re: Opiates and Harm Reduction Strategies for Asotin County	<p>Dr. Lutz to present about opiates at April 2018 BOH meeting. BOH supports the presentation.</p> <p>In an effort to address the Opiate crisis, WA State / PEBB has made a lot of changes regarding prescription access which is affecting patient care.</p>	
Website Update	<p>District is using WordPress as the website platform which is a</p>	



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	<p>challenging.</p> <p>Will be outsourcing website design to Printing Perfection who will set</p> <p>Add another page for BOH</p>	
Executive Session		
Announcements and Reports		
New tobacco and marijuana prevention grants	<p>Tobacco: \$4,200, may extend up to 2 years.</p> <p>Marijuana: \$11,700 Annually, for 5 years (may increase over the years) We will be working with EPIC and Asotin schools to reach District's goals and objectives. Public Health Educator is working with the Marijuana and vaping shops RE education. DPHR / DSHS had issues with lock boxes going to the shops. Fiscal Administrator and Public Health Educator will be attending a Marijuana summit in Portland in May 2018.</p>	
Diane Rousseau Retirement	<p>Last day is Friday, March 30th. 18.5 years at ACHD. Lunch at Matt's on Wednesday at 11:45.</p>	
FPHS (Communicable Disease) Cross-Jurisdictional Shared Services with Spokane Regional Health District	<p>Spokane Regional Health District will:</p> <ul style="list-style-type: none"> ➤ Provide subject matter experts ➤ Coordinate advisory meetings ➤ Coordinate and schedule training opportunities ➤ Provide Meals ➤ Disseminate Notices ➤ Reimburse Travel <p>LHJ will:</p> <ul style="list-style-type: none"> ➤ Participate in on-going needs assessment ➤ Attend workshops, trainings, meetings ➤ Complete evaluations ➤ Provide feedback re: goals, successes, challenges, shortcomings ➤ Share out with state DOH <p>This is a pilot project but because we are not currently part of the group, there is no funding, but a waiver has been filed by SRHD for ACHD to receive some funding. Epidemiologist will be in Asotin this week to collaborate with ACHD. This will really help our communicable disease program.</p>	
Pot Hole Complaint	<p>A complaint was filed regarding a pot hole in the ACHD center of parking lot. Administrator will check contract to see if the repair is the County's or is ACHD's responsible to fill in the hole.</p> <p>It is costly to pave the parking lot, but ACHD will check into options. Maybe an option for Roads Dept to fix it and bill ACHD is District is responsible</p>	



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WA State Board of Health Meeting	<p>May's meeting cancelled due to lack of agenda items. June meeting will be held at the Quality Inn in Clarkston. Jim Jeffords will send out details. It will be a very busy meeting.</p> <p>One concern is that baby's are born in Lewiston ID at St Joe's New born screening completed and how is WA keeping stats for WA children. ID is performing the WA screening and reporting to WA, but timeframe is in question.</p>	
Scheduled Meetings		
April 23, 2018 Board of Health Meeting	Scheduled for April 23, 2018 at 1:00 PM, Commissioners' Chambers at Asotin County Annex.	
Meeting Adjournment	Shubert motioned to Adjourn Monica seconded Meeting was adjourned at 1:56 PM. After all agenda items discussed.	

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