



ASOTIN COUNTY HEALTH DISTRICT

102 1ST STREET - P.O. BOX 306 - ASOTIN, WASHINGTON 99402
 (509) 243-3344 - FAX: (509) 243-3345 - www.ac-hd.org

**Asotin County Local Board of Health Meeting
 February 26, 2018 at 1:00 PM
 Asotin County Courthouse Annex Commissioners' Chambers**

Present: Chris Seubert, Brian Shinn, Skate Pierce, Vikki Bonfield
 Absent: Jim Jeffords, Monika Lawrence (Vice Chair)
 ACHD Staff: Brady Woodbury, Shannon Jones, Maurine Nicholson (new hire)
 Public: None

The regular Board Meeting was called to order by Monika Lawrence @ 12:58 PM

Issue / Concern	Discussion	Follow-up / Action
Minutes Approval		
Approval of the 01-22-2018 BOH minutes	Brian Shinn Moved to approve the BOH minutes of January 22, 2018: Vikki Bonfield Seconded Motion Passed Unanimously No Further discussion	Motion Passed
Financial Report		
2018 Financials	January Financials Vikki Bonfield Moved to approve January 2018 Financials Brian Shinn Seconded Motion passed Unanimously No Further discussion	Motion Passed
Program Statistics		
Agency Stats	Administrator routed year to date stats. Discussion: <ul style="list-style-type: none"> • WIC count up to 410 • Hepatitis C - Administrator had discussion with Dr. Lutz, Medical Officer. The reason for increase in numbers is due to the new Hep C treatment and Medicaid coverage, therefore more people seeking and receiving coverage. Acute cases are rare in our area. Dr. Lutz would like us to keep this situation on our radar and monitor cases and present on harm reduction and risk factors. Vikki mentioned that local providers have electronic registration that asks about Hep C. • Vikki ask how far back ACHD can issue death certificates for locally. 	
Unfinished Business		



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New Business		
<p>Welcome new employee Maurine Nicholson</p>	<p>New employee Maurine Nicholson started today. Update to Agenda: 101 applicants, 4 initial interviews, 3 call backs and 2 re-interviews (one dropped out). Plan to use Maurine in WIC, other clerical duties in EH— Food Program, Septic Program, Vital Stats, etc</p> <p>Jeff Hagen, EHS hired about 2.5 months ago and is focused on OSS. J Hagen gave an update on 2025 Hillyard case and reported it was closed. B Shinn had made 7-8 trips to yard but could never smell anything, but Jeff indicated he could definitely smell it when he was on location. Jeff explained about a broken pipe and how it impacted the time that the property owner could bury his system. This pipe was repaired soon after it was broken and the system was covered. As far as Health District is aware, the system is properly operating at this time.</p> <p>Update on human feces case: Jason with the City Code Enforcement went over in police uniform while on duty and explained that he must stop this practice. Authorities cannot require him to excavate his yard but can enforce discontinuing using human feces and gray water on his garden and plants. B Shinn wanted to know what the ½ life is on the fecal matter he had already buried and wants to be sure that he doesn't sell food at the Farmer's Market. Administrator will follow up with City. B Shinn wants some sort of decree to him that he can no longer do this. What is our due diligence in communicating to the public? Maybe we should check with Susan Shelton from State DOH.</p>	
<p>Changes at Garfield County Health Department</p>	<p>Garfield County Health Department Administrator to retire April 2. Contract with Columbia County Admin through December to be Administrator.</p> <p>ACHD is still interested in working with GCHD for EH services. It is our goal to prove to State that we are interested and able to provide "shared" services without regionalizing.</p>	
Executive Session		
Announcements and Reports		
<p>Food, On-Site Septic Permit Updates</p>	<p>On-Site Septic Permits and Food Permits generated through our database will no longer have Health Officer signature. Not a WAC, or other requirement; permits will be issued under authority of Health Officer with EHS and Admin signature.</p>	
<p>PHEPR Program report and follow up</p>	<p>WSALPHO will address the PHEPR report because of the issues between LHJs and DOH PHEPR program regarding this report.</p> <p>DOH published a report that says many counties in WA are not meeting deliverables that may affect future funding. Administrator and Fiscal Administrator followed up with an email for further detail, but have not received any response.</p>	



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	<p>Deliverables not met:</p> <ul style="list-style-type: none"> • Decision making protocol/Health Officer issue • Sign-in Sheets • Sample Templates <p>Concern is that there is no consistence in the grading. ACHD uses a very similar plan as Spokane County, but did not receive same grade. This was a large portion of the WSALPHO meeting and many counties will be turning in complaint to Secretary Weisman which will highlight the lack of support to LHJs, lack of and poor communication, and the significant discrepancies in the reporting. In addition, LHJs want the fact that DOH is top heavy in PHEPR funding and believe those funds should be disseminated to counties.</p> <p>Since the report was published, every monthly PHEPR meeting in Spokane has addressed a upcoming deliverable in an effort to meet expectations.</p>	
Recent Trainings and Meetings	<ul style="list-style-type: none"> • Lora attended WIC Certifier training in Olympia. • Sundie attended FDA Food Processing training (covered by grant funding) in Vancouver. • Brady attended LHJ/DOH Leader-to-Leader meeting, due to animosity between LHJs and DOH and believe that Secretary Weisman's intent to regionalize public health. The goal is to 4 meeting per year to build relationship. • Brady attended Legislative Day in Olympia and thanked them for Foundational funding but expressed that we need more. Brady had the opportunity to speak with Representative Mary Dye whose mother was in public health for many years. • Brady attended WSALPHO Board of Directors Meeting in Olympia. • Maurine will attend WIC Certifier training in March. <p>Other Bills Emailed by J Jeffords:</p> <ul style="list-style-type: none"> • Senate Bill 3456 - OSS bill involving 12 counties around Puget Sound (Marine Counties). WSOSSA support bill and LHJ are against it as they cannot develop a 5-yr plan without raising fees. • Senate Bill 2424 – State BOH establishes laws related to OSS and LHJ must administrator. There's a group that opposes inspectors going onto private property. • House Bill 2639 – Mobile Food Unit must have a commissary. This bill will eliminate the need for a commissary as long as they have alternate means. 	
Scheduled Meetings		
March 26, 2018 Board of Health Meeting	<p>Scheduled for March 26, 2018 at 1:00 PM, Commissioners' Chambers at Asotin County Annex.</p> <ul style="list-style-type: none"> • 	
Meeting Adjournment	<p>Skate Pierce motioned to Adjourn Brian Shinn seconded Meeting was adjourned at 1:46 PM. After all agenda items discussed.</p>	