



ASOTIN COUNTY HEALTH DISTRICT

102 1ST STREET - P.O. BOX 306 - ASOTIN, WASHINGTON 99402
 (509) 243-3344 - FAX: (509) 243-3345 - www.ac-hd.org

**Asotin County Local Board of Health Meeting
 April 24, 2017 at 1:00 PM
 Asotin County Courthouse Annex Commissioners' Chambers**

Present: Jim Jeffords (Chair), Brian Shinn, Monika Lawrence, Chris Seubert, Skate Pierce

Absent: Vikki Bonfield

ACHD Staff: Brady Woodbury, Shannon Jones, Diane Rousseau

Public: James Green (OSS), Steve Englehorn

The regular Board Meeting was called to order by Jim Jeffords @ 1:05 PM

Issue / Concern	Discussion	Follow-up / Action
Minutes Approval		
Approval of the 03-27-2017 BOH minutes	Brian Shinn Moved to approve the BOH minutes of March 27, 2017. Monika Lawrence seconded Motion Passed No Further discussion	MOTION PASSED
Financial Report		
2017 Financials	Brady Woodbury, Administrator presented: <ul style="list-style-type: none"> • March 2017 Financials Monika Lawrence Moved to accept February 2017 Financial Report as presented. Brian Schinn seconded. Motion Passed No Further Discussion	MOTION PASSED
Program Statistics		
Agency Stats	Administrator routed year to date stats. Discussion: WIC: <ul style="list-style-type: none"> ➤ Sundie is working with Tri-State on some planned outreach events including flyers, education, etc. WIC staff is considering a different Farmers Market schedule, if they do it at all due to the lack of interest of those who are on WIC caseload. WIC staff will continue to research advertising options. ➤ Sundie is asked to contact Brian Shinn for radio airtime RE WIC. CD: <ul style="list-style-type: none"> ➤ Communicable disease cases pretty steady. ➤ Administrator and Public Health Nurse explained what some of the categories mean. EH: <ul style="list-style-type: none"> ➤ Staff is still looking for files and information in EHS office, so stats are not absolutely complete. ➤ Clarified FHC numbers (internal vs. online) 	
Unfinished Business		



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	None	
New Business		
Homeowner 2519 Grandview Dr. failed OSS system	<p>Homeowner James Green at 2519 Grandview Dr. has had 2 OSS failures. Home built in 1994, first failure in 2004, and current failure. There are not a lot of options left. Initial system was “undersized”. There are some easements but not for this use. His front yard is not conducive for a new system. Options being considered are dry well or seepage pit (Administrator briefly described each system). However, both were outlawed in 1997 and require a waiver from the State and must be approved by the Asotin BOH. Lastly, Mr. Green could excavate his entire back yard, bring in dirt/sand, and install another septic, which would be very costly. Mr. Green believes the solution may be a hybrid of a seepage pit and current septic. The gravity of the situation is that once the sewage can no longer be handled on his property, his house becomes inhabitable. What is needed at this point is a comprehensive report from an engineer for the state to review and approve. Mr. Green has contacted Roach Engineering who will hopefully prepare this report.</p> <p>Direction to Administrator by BOH: If the State approves the Engineer’s plan or assists the County to file the waiver, then they approve the Administrator to move forward with the Engineer’s proposed plan IF the County/District is not liable if it fails. Liability must remain with homeowner. BOH approves attorney’s review.</p> <p>Discussion: Unfortunately the District will likely see more of this situation with winter runoff, etc. There are some installers working with some other failed systems that will likely only be fixable by a dry well. It’s beginning to become evident that the 40% reduction rule is becoming problematic with failed systems.</p>	
Resolution 03-2017 Agent to Receive Claims Designation	<p>According to RCW 65.04.045 Every public entity is required to appoint and designate an agent to receive claims. ACHD has been reminded by Enduris (Insurer) that we need to make that designation by Resolution.</p> <p>Monika Lawrence Moved to approve the Resolution 03-2017 naming Brady Woodbury as “Agent” as presented. Skate Pierce seconded Motion Passed No Further discussion</p>	
Executive Session		
Announcements and Reports		
WIC Program Satellite Office	WIC held their third satellite clinic. No jumps in numbers yet. We feel that clients are still figuring out that TSMH clinic is a new option. Rates reflect similarity to ongoing, regular rates.	
Foundation Public Health Services funding request updates	HB 1432 is for funding for Foundational Public Health Services. Initial ask was for 60 million; made the Governor’s budget at lowered rate of 20 million, cut from Senate budget, in House budget at 36 million with strong backing. Special Session now, needs to be settled prior to June	



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	30 to avoid shutdown. Chair shared additional information provided by Michelle Davis regarding 2 additional bills: HB2165 & HB1054	
Environmental Health Contract with Whitman County	Whitman County has their "busy days" but so far the contractual agreement is still working. They deal with all of the fraternities and sororities along with many more restaurants. Thai Gardens was closed down temporarily for food safety violations. Administrator will re-review applications for EHS position and begin interviewing soon.	
Scheduled Meetings		
May 22, 2017 Board of Health Meeting	Scheduled for May 22, 2017 at 1:00 PM, Commissioners' Chambers at Asotin County Annex.	
Meeting Adjournment	Meeting was adjourned at 2:26 PM. After all agenda items discussed.	

Final