



ASOTIN COUNTY HEALTH DISTRICT

102 1ST STREET - P.O. BOX 306 - ASOTIN, WASHINGTON 99402
 (509) 243-3344 - FAX: (509) 243-3345 - www.ac-hd.org

**Asotin County Local Board of Health Meeting
 January 23, 2017 at 1:00 PM
 Asotin County Courthouse Annex Commissioners' Chambers**

Present: Jim Jeffords (Chair), Brian Shinn, Monika Lawrence, Vikki Bonfield, Chris Seubert

Absent:

ACHD Staff: Brady Woodbury, Sundie Hoffman, Diane Rousseau, Phil Hagihara

Public:

The regular Board Meeting was called to order by Jim Jeffords @ 1:02 PM

Issue / Concern	Discussion	Follow-up / Action
Minutes Approval		
Approval of the 11-28-2016 BOH minutes	Vikki Bonfield Moved to approve the BOH minutes of November 28, 2016. Monika Lawrence seconded Motion Passed No Further discussion	MOTION PASSED
Financial Report		
2016 Financials	Brady Woodbury, Administrator presented: <ul style="list-style-type: none"> • November, December 2016 Financials Treasurer's office did not credit our deposit for year end until two weeks later. Treasurer's office explained that their email was down for a time during year end. • Year-end employee leave accruals • ProAccountant+ report Shannon provided report with the FTE hours 1.65 Brian Shinn Moved to accept November, December 2016 Financial Report as presented. Chris Seubert seconded. Motion Passed No Further Discussion	MOTION PASSED
Program Statistics		
Agency Stats	Administrator routed year to date stats. Discussion: WIC is low; near our lowest level.	



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Unfinished Business		
WIC Program-Satellite Office Update	<p>Discussion: New WIC Satellite Clinic will be in TSMH building located at 1267 Belmont Way. To be called the Belmont Clinic. We will be the only program utilizing the clinic until June or later. February 7th, (weather permitting) State DOH-WIC IT staff will be in our office and at TSMH for computer set-up. Preparing for a Feb. 14th opening date. For now, clinic will be for one time per month on the second Tuesday monthly. Will be having regular recertification appointments and WIC check pick up available.</p> <p>Possible respiratory physician will move into the facility and a walk in clinic for the community.</p> <p>Hospital ran a cable at their own expense for the WIC clinic which would have cost WIC ~\$2,000 or ACHD at least \$300.00.</p>	
Garfield County Health District Environmental Health request	<p>Whitman County Environmental Health will cover/contract with Garfield County for Environmental Health. Whitman County doesn't feel it will be the effective long-term solution because of proximity, but they have ability at this time to cover. Will provide data to us for possible future contracting/sharing services with ACHD. This will be on a month to month basis at this juncture. WASLPHO is still pushing for shared services. If foundational funding is provided shared services will be a priority. Driving rate and working rate with Columbia county and Walla Walla.</p>	
New Business		
Welcome Commissioner Chris Seubert; Chair, Vice-Chair election; Administrative Secretary appointment	<p>Over the last year the Chair and Vice Chair were commissioners. Vice Chair: Will serve in place of the Chair if Chair is gone. Will appoint new chairs and administrative secretary.</p> <p>Chair: Brian Shinn requests in the best interest of ACHD, a new resolution is created to keep Jim Jeffords on as Chair of the Board of Health.</p>	
New Board of Health Member Signer	<p>Due to the change in elected county commissioners, James Fuller, must be removed as a signer on the ACHD imprest accounts. The Asotin County Board of Health agreed Chris Suebert as the most available to meet the needs of Asotin County Health District with banking tasks.</p>	
ACH Letters, Discussion	<p>Garfield county and Whitman county are pushing to get moved out of the ACH that they are currently in and move into the Spokane ACH. Garfield and Whitman county have sought permission to change. Don Wee from Tri-State believes we need to transfer our county to the Spokane region. Brian Shinn would rather see funding go to foundational health than another agency. ACHD believes we can wait until we see the outcome of changing the ACH for Whitman and Garfield counties before we move forward with any requests to change from Greater Columbia to Spokane.</p> <p>Spokane, ACH, Greater Columbia. Complicated process happening in</p>	



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	state. With major confusion of specific duties and outcomes. The goal is to make healthcare more affordable and attainable in our communities. Our local hospital does not have an interest in participating in this based on the region assigned. As we try to participate they meet more than once a month and the meetings are very disorganized. Without funding for travel and attendance which is a financial burden on the ACHD.	
Announcements and Reports		
	Phil: animal waste complaints review forms and possibly take action next BOH	
	Jim Jeffords phone conference Clark Halverson gave a synopsis of where we are with Foundational Public Health.	
	Flu is widespread and deaths affiliated. Five counties confirmed 151 cases of mumps. Mumps cases at TSMH and potential TB case ACHD is required to track and assist with communicable diseases; tracking communicable diseases is expected from local health jurisdictions but is not funded by any programs.	
Scheduled Meetings		
February 27, 2017 Board of Health Meeting	Scheduled for February 27, 2017 at 1:00 PM, Commissioners' Chambers at Asotin County Annex.	
Meeting Adjournment	Meeting was adjourned at 2:12 PM. After all agenda items discussed.	