



# ASOTIN COUNTY HEALTH DISTRICT

102 1ST STREET - P.O. BOX 306 - ASOTIN, WASHINGTON 99402  
 (509) 243-3344 - FAX: (509) 243-3345 - www.ac-hd.org

**Asotin County Local Board of Health Meeting  
 November 28, 2016 at 1:00 PM  
 Asotin County Courthouse Annex Commissioners' Chambers**

Present: Jim Jeffords (Chair), Jim Fuller (Vice Chair), Brian Shinn, Monika Lawrence, Vikki Bonfield

Absent: Monika Beauchamp

ACHD Staff: Brady Woodbury, Sundie Hoffman, Phil Hagihara,

Public: Shannon Jones

The regular Board Meeting was called to order by Jim Jeffords @ 1:02 PM

Issue / Concern	Discussion	Follow-up / Action
<b>Minutes Approval</b>		
Approval of the 10-24-2016 BOH minutes	Jim Fuller Moved to approve the BOH minutes of October 24, 2016. Monika Lawrence seconded Motion Passed No Further discussion	MOTION PASSED
<b>Financial Report</b>		
2016 Financials	Brady Woodbury, Administrator presented: <ul style="list-style-type: none"> <li>• October 2016 Financials</li> </ul> Vikki Bonfield Moved to accept October 2016 Financial Report as presented. Jim Fuller Seconded. Motion Passed No Further Discussion	MOTION PASSED
<b>Program Statistics</b>		
Agency Stats	Administrator routed year to date stats. Discussion: WIC is low; ACHD is actively pursuing clientele through text, calls, mail, and online efforts. Birth record statistics – Birth certificate requests are typically for adults or children born in other Washington counties due to no local birthing hospital in the area. Potential Zika from a pregnant travelerto Mexico came back negative Communicable disease report dated November 26 <sup>th</sup> , 2016 from SJRMC is positive for AFM (acute flaccid myelitis)16yr. boy	



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	Our ability to respond to communicable illness is limited because of cuts to communicable disease prevention programs. This issue will continue to part of our push for support of Foundational Public Health Services (FPHS).	
<b>Unfinished Business</b>		
Board Member Monika Beauchamp to step down	Monika has informed ACHD administrator of scheduling conflict and she intends to step down as BOH member. City of Clarkston mayor Monika Lawrence is looking for a replacement as it is part of the charter for the Health district to have two representatives from Clarkston.	
WIC Program- Satellite Office Update	Discussion: TSMH has offered two working spaces inside the building located at 1267 Belmont Way. ACHD has set Jan. 10 <sup>th</sup> , 2017 as a goal date to open clinic. Currently ACHD is waiting on DOH WIC IT staff to set up and provide computers, other equipment. DOH IT staff prefers not to travel during adverse weather conditions. Once move is complete the BOH and ACHD intend to write a letter thanking Tri-State Memorial Hospital for their participation and willingness to assist ACHD and local WIC community.	
Preliminary 2017 Budget discussion (2 <sup>nd</sup> reading)	<p>2017 Preliminary budget discussion as presented in handouts. Discussion:</p> <p>2017 budget includes increased hours for Kate, the WIC Clerk.</p> <p>Jim Jeffords states the county is looking into a 2% COLA . ACHD tries to mirror the county's COLA and that the increase for benefits will be at the highest estimated rate.</p> <p>WIC training budget was eliminated in original proposal. However, WIC has assured us that WIC will give additional funds for required training purposes. So this was a late addition to the proposed budget.</p> <p>ACHD is seeking approval to add on a front automated door to improve accessibility and ease of use for moms and dads utilizing strollers and wheelchairs.</p> <p>Vikki Bonfield Move to accept budget as proposed Brian Shinn Seconded the motion Motion Passed No further discussion</p>	MOTION PASSED
3425 Skyline Drive Permit Violation	Letter / Notice still pending with Attorney Board members communicated that they have driven by the home owned by Pat Jensen and witness the clear violation of permit regarding the drainfield.	
Swallows Beach water quality issues, Letter	Discuss letter, Corps Restoration project It was a promised area when the island was built. Both the chair and administrator both need to sign the letter. Brian Shinn modified letter and made a Motion to accept letter as modified. Monika Lawrence seconded "icky factor" was changed to "disgusting nature" and the sentence changed to support new verbiage.	



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GMC pickup is SOLD	The original person who offered backed out. The truck sold to the next highest offer	
<b>New Business</b>		
Foundational Public Health Funding Resolution and Letter Legislators	<ol style="list-style-type: none"> <li>1. WSALPHO is supporting and encouraging all LHJs to pass a Resolution supporting FPHS and then to provide a letter to all the legislators representing Asotin County, informing them of the resolution of the Board of Health and to support the efforts of WSALPHO and LHJs and others to fund FPHS throughout the state. Motion to pass resolution Brian Shinn Motion Vikki Seconded No further discussion</li> </ol>	RESOLUTION PASSED
Environmental Health Issues and Updates	<p>Phil Hagihara to discuss several EH issues—</p> <ol style="list-style-type: none"> <li>1. Animal droppings complaints near a neighbor's home. Current ordinance was written in 1986</li> <li>2. Phil made several suggestions to update the language and the content of the ordinance, and for the Board to take and look at in consideration for changing.</li> <li>3. Discussed a new bank loan program to assist OSS</li> <li>4. Discussed Hirst vs. Whatcom County decision for how it may affect Asotin County—including how it may affect Group B water systems</li> <li>5. Briefly discussed County's "comp plan" and how it may apply to Hirst decision and wells in the county</li> <li>6. Discussed DOH Lead Program</li> </ol>	
<b>Announcements and Reports</b>		
Request from Garfield County Health Department for Environmental Health Services	Discussion: Request from Garfield County to have our assistance/partnership regarding Environmental services.	
<b>Scheduled Meetings</b>		
December 19, 2016 Board of Health Meeting	Scheduled for December 19th, 2016 at 1:00 PM, Commissioners' Chambers at Asotin County Annex.	
Meeting Adjournment	Meeting was adjourned at 2:33 PM. After all agenda items discussed.	