



ASOTIN COUNTY HEALTH DISTRICT

102 1ST STREET - P.O. BOX 306 - ASOTIN, WASHINGTON 99402
 (509) 243-3344 - FAX: (509) 243-3345 - www.ac-hd.org

**Asotin County Local Board of Health Meeting
 February 22, 2016 at 1:00 PM
 Asotin County Courthouse Annex Commissioners' Chambers**

Present: Jim Jeffords (Chair), Brian Shinn, George Nash, Monika Lawrence, Jim Fuller (Vice Chair), Vikki Bonfield,

Absent:

ACHD Staff: Brady Woodbury, Sundie Hoffman,

Public:

The regular Board Meeting was called to order by Jim Jeffords @ 1:03 PM

Issue / Concern	Discussion	Follow-up / Action
Minutes Approval		
Approval of the 1-25-2016 BOH minutes	Brian Shinn moved to approve the BOH minutes of January 25, 2016. Jim Fuller seconded Motion Passed for corrected copy Governor Weisman to Secretary Weisman	MOTION PASSED
Financial Report		
2016 Financials	Brady Woodbury, Administrator presented: <ul style="list-style-type: none"> January 2016 Financials (based on BOH's requested format). Brian Shinn Moved to accept January Financial Report as presented. Monika Lawrence seconded. Motion Passed No further discussion:	MOTION PASSED
Program Statistics		
Agency Stats	Administrator routed year to date stats. Discussion <ul style="list-style-type: none"> North Central's Nurse Practitioner is retired and has not been replaced this may affect the STI numbers– they are having a difficult time replacing. WIC working on demonstrating the need for a satellite office at the DSHS and diversity ethnicity 	
Unfinished Business		



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	Discussion: <ul style="list-style-type: none"> 	
New Business		
Contract renewal with ProAccountant+	<p>Proposal to renew contract with ProAccountant+ with some minor changes, adjustments, updates:</p> <ul style="list-style-type: none"> • Renews in March • Grant and Contract billing • Reconciling our accounts • Eliminated Patient billing • Inventory will be responsibility of ACHD <p>Vikki Bonfield Motion George Nash Seconded Motion Passed</p> <p>No Further Discussion</p>	MOTION PASSED
Announcements and Reports		
	Pat Jensen signed letter from attorney	
	December BOH will be rescheduled to the 19 th of December	
	Motion Brian Shinn	
	Jim Fuller Seconded	
	Motion Passed	
	No further discussion	MOTION PASSED
Scheduled Meetings		
March 28, 2016 Board of Health Meeting	Scheduled for March 28, 2016 at 1:00 PM, Commissioners' Chambers at Asotin County Annex.	
Meeting Adjournment	Meeting was adjourned at 1:31 PM. After all agenda items discussed. Jim Jeffords announced adjournment	