



ASOTIN COUNTY HEALTH DISTRICT

102 1ST STREET - P.O. BOX 306 - ASOTIN, WASHINGTON 99402
 (509) 243-3344 - FAX: (509) 243-3345 - www.ac-hd.org

**Asotin County Local Board of Health Meeting
 July 27, 2015 at 1:00 PM
 Asotin County Health District Conference Room**

Present: Jim Fuller (Vice Chair), Brian Shinn, George Nash, Vikki Bonfield, Kathleen Warren

Absent: Jim Jeffords (Chair)

ACHD Staff: Brady Woodbury, Sundie Hoffman

Public: N/A

Board Meeting was called to order by Jim Fuller @ 1:00 PM

Issue / Concern	Discussion	Follow-up / Action
Minutes Approval		
Approval of the 6-22-2015 BOH minutes	George Nash motion to approve the BOH minutes of June 22, 2015. Kathleen Warren 2 nd . Motion passed unanimously without discussion.	MOTION
Financial Report		
2015 Financials	Administrator presented: <ul style="list-style-type: none"> • May 2015 Financials • Transaction Report for May 2015 – for Board Approval & Signature. Brian Shinn motion to accept financials as presented. Vikki Bonfield 2 nd . Passed unanimously with further discussion: *ProAccountant+ asked to retract proposed contract amendment. Removed	MOTION
Program Statistics		
Agency Stats	Administrator routed year to date stats. Discussion on D/C, WIC numbers, Hepatitis A, B, C viruses HEP C is not protected by vaccine and primary transmission is by needle use. Series of meds being advertised on TV. Utilizing Whitman county training to assist with inspections	
Unfinished Business		
Immunization Program updates and plans	Health District is working with TSMH to have TSMH take over immunization program in entirety, except for VFC oversight portion, which will remain at ACHD. Goal is for TSMH to have control of program by September 1, 2015, and work out any bugs, issues by October 1, 2015. The vaccine accountability includes tracking, reporting, recording, review orders and receipt of orders and all policies. We are less than 50% reimbursed by DOH to maintain oversight. Accountable Community of Health benefit to join Greater Columbia in Tri-Cities. It	



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	probably won't change our referral pattern to Spokane. ACHD has not been able to contact the Clarkston nurse to discuss the imms program through the Tri-State hospital. Jim will contact the School district inquire about Donna Franklin and will inform ACHD.	
ACH Letter	ACHD received letter from HCA that they will not make any adjustments to Greater Columbia or Spokane RSAs. ACH work will continue as currently arranged.	
New Business		
Asotin County Democrats	<i>Administrator has been asked to address Asotin County Democrats and the public at a meeting sponsored by Asotin County Democrats on August 19th at Clarkston City Hall. To discuss public health in general, what we do, and specifically how we may respond to a disease outbreak.</i> We (ACHD) have less people to do the job and what would we do in a major outbreak or emergency.	
Confidentiality Policy/Procedure	<i>Recent experience has lead us to discuss the possibility of a confidentiality policy or procedure with the Board of Health for future application</i> The client has to submit a public information-record request, Health District public records request needs to be provided. We need to redirect them to the form. Personnel need to take the classes regarding public request forms. MRSC booklet on open public records with the focus on Health District requirements. Health Districts should have a form and guidelines on what we can and cannot disclose.	
Emergency Contraception (ECP) and pregnancy testing	<i>Recently ACHD supply of ECP medicine has expired. In the process of securing more, we learned details about how we acquired past ECP and that process is unlikely to continue. If we purchase Plan B: \$42.18 per dose; My Way: \$29.42 per dose. Pregnancy tests cost ~\$2.00 per test.</i> We need to do a healthy campaign on notifying of clients that we do not have this service any longer. Our rational makes sense that we are not an individual medical provider but geared to meet the public health needs. This would be a good topic at the Democratic meeting.	
Tuberculosis discussion	<i>Recent POTENTIAL TB case actions:</i>	
Health Officer Contract	<i>(Executive Session?)</i> 1:45 start 2:06 end Contract coming up in September ACHD administrator to look into other viable options for a health officer. Vikki Bonfield motion of termination within the next few days with termination within the sixty days of date on letter. Brian Shinn 2 nd Motion passed unanimously Discussion: Administrator indicates that a letter needs to be notified we are not renewing our current contract with 60 days notice	
GMC Pickup Sale	<i>Proposal request to "surplus" small GMC pickup to sell. Pickup is currently non-working—likely dead battery, difficult to start when cold, unreliable to send on the road, for the most part.</i> <i>Motion to surplus GMC pickup Vikki Bonfield</i> <i>Kathleen Warren 2nd</i> Motion passed unanimously	



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	<i>Look at ebay or other viable options for surplus GMC With caution of following all regulations for surplus supplies.</i>	
Announcements and Reports		
Big Latch On Event	Friday at Chief Looking Glass Park, Asotin	
Scheduled Meetings		
August 24, 2015 Board of Health Meeting	Scheduled for August 24, 2015 at 1:00 PM, Commissioners' Chambers at Asotin County Annex.	
Meeting Adjournment	Meeting was adjourned at 2:16 PM. After all agenda items discussed. Jim Fuller (amended from Jim Jeffords, per August 24, 2015 Board of Health meeting amendment) announced adjournment	